

## **CALL FOR NOMINATIONS**

### **2026-2027 Executive Committee & Moderator**

PSAC 901 and the Chief Returning Officer are pleased to announce that we are currently accepting nominations for the 2026-2027 Executive Committee and Moderator. The Executive Committee positions are as follows:

#### **President**

- Is the chief executive officer of and primary spokesperson for the Local and its Composite Locals.
- Is the chief administrator of the Local, responsible in conjunction with the Executive Committee, for the operation of the Local, including supervision of staff.
- Must have a working knowledge of each Composite Local's Collective Agreement, PSAC's Constitution and Rules of Order, and the local's Bylaws.
- In conjunction with the Treasurer, be responsible for accounting for all funds of the Local.
- Incumbent would ideally have experience serving on 901's Executive Committee previously.

#### **Vice President Community Relations**

- Represents the Local's representation within the PSAC and the District Labour Council.
- Is responsible for developing and maintaining contacts with organizations within the University community, including other unions at Queen's and the Society of Graduate and Professional Students.

#### **Vice President Postdoctoral Scholars**

- Represents the interests of Composite Local 2 members within the larger Local, the PSAC, Queen's University, and broader communities.
- The incumbent must be a member of PSAC 901 Unit 2 (Postdoctoral Scholars).
- The position of Vice President Postdoctoral Scholars may be split into two Co-Vice President positions, with each Co-Vice President sharing a stipend and duties as they see fit.

#### **Vice President Research Assistants**

- Represents the interests of RA members within the larger Local, the PSAC, Queen's University, and broader communities.
- The incumbent must be a Research Assistant at Queen's University.
- The position of Vice President Research Assistants may be split into two Co-Vice President positions, with each Co-Vice President sharing stipend and duties as they see fit.

**Information Officer**

- Be chiefly responsible for records, information, and communications for each Composite Local, including the local's Bylaws.
- Ensure that accurate records of the membership of the Local and its Composite Locals are maintained, including applications for membership, membership lists, existing policies, and all other records which the Executive Committee or membership deem to be necessary.

**Treasurer**

- Be the chief financial officer of the Local and its Composite Locals.
- Ensure that the financial records of the Local and its Composite Locals are properly maintained, and shall ensure proper accounting for all receipts and disbursements.

**Co-Lead Stewards (3 positions available)**

- Be the Grievance Officers for the Local and its Composite Locals.
- Ensure that each department is represented by a steward; work with the stewards to monitor compliance with each Collective Agreement
- Ensure that grievances are handled appropriately and be available to support members through each stage of the grievance process as required.

**Equity Officer**

- Addresses equity issues and issues of harassment within the Local, the University, and related external bodies.
- Incumbent should have some familiarity with equity-related legislation and regulations at the federal, provincial, and university levels.
- Incumbent must identify as a member of an equity-seeking group.

**Occupational Health and Safety Officer**

- Report on and make recommendations about health and safety hazards to the PSAC 901 Executive and issue health and safety warnings to the membership as deemed necessary.
- Be responsible for the appointment of member representatives to the applicable Joint Health and Safety Committees (JHSCs) as governed by subsections 9.34-9.37 of the OHS Act; manage the training of these representatives.

**Vice President International Workers**

- Be the chief representative for the international members of each Composite Local and represent their interests.
  - The incumbent must be an international worker at Queen's University.
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## Non-Executive Positions:

### Moderator

- Chair General Meetings of the Local.
- Have a working knowledge of PSAC's Rules of Order and the Local's Bylaws.
- Sit on the Bylaws Committee.
- Ensure the accuracy of the minutes of all General Meetings and Stewards' Council meetings, and sign such minutes before they are distributed to stewards.
- Be the arbiter of all questions of procedure.

\*The duties of each position are [outlined in full in the bylaws](#)

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### Elections:

Elections will take place in the order they are listed in the bylaws, at the PSAC 901 Annual General Meeting (AGM) on **April 7, 2026**, at **5 PM** in Robert Sutherland 202 (doors/dinner available at 4:45 PM).

### Compensation:

All executive positions are compensated at **\$750 CAD/month**, and the President will be compensated at **\$1,000 CAD/month**. The Moderator is compensated at the TA rate and is required to submit their timesheet to the Local. This will be an opportunity for you to work as part of a team to support, represent, and advocate for our union members.

### Important to Note:

- Candidates must be members of PSAC 901 in good standing.
  - Only members of Unit 2 (Postdoctoral Scholars) may vote for the position of Vice-President Postdoctoral Scholars.
  - Only Research Assistants who are members of Unit 1 may vote for the position of Vice-President Research Assistants.
  - Only International Workers of Units 1 and 2 may vote for the Vice-President International Workers.
  - In the event of one candidate being nominated, the membership will vote on whether to acclaim that candidate. Where no candidates are nominated, these positions will remain vacant.
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## Nominations Process

**If you wish to self-nominate, please send a nomination letter to:**

- Zedrick Serson, Chief Returning Officer ([staff.psac901@gmail.com](mailto:staff.psac901@gmail.com))

**Please note that nominations will only be accepted via email until March 30th, 2026.** All nominations received before the deadline will be included in the AGM agenda. If you wish to self-nominate but do not meet the application deadline, you are welcome to self-nominate from the floor of the AGM.

**Nomination letters must contain the following information:**

- your name;
- department;
- employment position;
- a brief statement (no more than five hundred (500) words) about the candidate's platform and previous Union experience;
- if you are nominating for the position of Vice President Postdoctoral Scholars or Vice President Research Assistants, a statement of whether you are running as a co-VP
- if you are nominating for the position of Equity Officer, a statement as to your membership in an equity-deserving group (women, members of minority groups, people with disabilities, Indigenous people, or LGBTQIP2SA+ persons)

You may also nominate yourself on the floor of the meeting; candidates should be prepared to address the above questions when nominated. At the end of the calls during the AGM, the persons standing for the positions will be asked to come to the front of the room and be given one minute to speak. When all candidates have spoken, there will be a five-minute question period for each position.