

**Job Description:** Temporary, Part-time Bargaining Campaign Assistant, PSAC 901

**Position Title:** Social Media Campaign Person

**Posting Type:** Public - 16 weeks, part-time (5 hours/week at 42.73./hr, until October 1st)

**Position Posted:** May 25, 2021

**Application Deadline:** 5:00pm, June 7, 2021

**Starting Date:** June 14, 2021

**Workplace Location:** Remote work/Queen's University, Kingston, Ontario

The Public Service Alliance of Canada (PSAC) Local 901 represents approximately 2000 academic workers at Queen's University, Kingston, Ontario. PSAC 901 is comprised of Unit 1 (Teaching Assistants, Research Assistants and Teaching Fellows) and Unit 2 (Postdoctoral Scholars). The Unit 1 TA/RA/TF collective agreement expired April 2021 and we are hiring a part-time, temporary campaign assistant during the current negotiations for a new collective agreement with the Employer (Queen's University).

This position starts Monday, June 14, 2021 for 16-weeks. The ideal candidate is an outgoing and friendly person who is able to navigate the virtual mobilisation needed due to the on-going covid-19 pandemic. This person will work closely with the Unit 1 Mobilization Committee, Campaign Social Media Person and the PSAC Regional Office.

**Key initiatives and responsibilities will include and are not limited to:**

- Reporting to the mobilization committee, and coordinating with executive, union stewards and the Regional PSAC office to ensure members are informed about TA/RA/TF contract negotiations
- Promoting campaign goals and assisting member participation to ensure a strong cross-section of our membership are engaged
- Keeping in close contact with the social media campaign person
- Organizing member information sessions
- Relaying ideas and concerns from members to the bargaining committee
- Coordinating with the team of mobilizers to assist in campaign goals and initiatives
- Helping with the development of effective campaign strategies

**The skills and qualifications for this temporary contract are:**

- Interest in the labour and student movements in an academic context is preferred
- TA/RA/TF experience is preferred but not required
- Excellent written and oral communication skills including media relations
- Strong organizational skills, with abilities to create and carry out timelines while working remotely
- Friendly interpersonal skills and ability to work with a committee and independently
- Ability to work flexible hours
- Accomplish goals with minimal supervision

Please include a one-page cover letter outlining your qualifications, including two references and a current CV (maximum three pages). Email your application as a single .pdf file to Astrid Hobill:

[president@psac901.org](mailto:president@psac901.org).

Interviews will be as soon as possible after the closing date and conducted over Zoom.

For inquiries please contact Brittainy Bonnis, Information Officer ([info.officer@psac901.org](mailto:info.officer@psac901.org)); or, Astrid Hobill, President PSAC local 901 ([president@psac901.org](mailto:president@psac901.org)).

PSAC 901 is committed to employment equity and diversity in the workplace. Applications are encouraged from equity-seeking groups, including Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Persons of any sexual orientation or gender identity.